



**Children’s Advocacy Center Alternate Location Policy**

The Children’s Advocacy Center of Eastern Arkansas (CACEA) requests that all appropriate child maltreatment cases for which CACEA services are requested be brought to the CACEA’s primary or satellite locations. When services are requested, but a child is unable to be transported by a non-offending caregiver to the CACEA, the following criteria must be met in order for the CACEA to provide services at an appropriate alternate location.

- Alleged offender resides in the child’s home and/or
- Safety of the child requires an alternate location to be used and/or
- Investigator is unable to find an alternate means of transportation for the child to the CACEA and/or
- Investigator is unable to locate another caregiver/family member/other known person to transport the child to the CACEA and/or
- Alleged victim is in a hospital or facility and cannot leave to come to the center for an interview

If appropriate, investigator agrees to help contact the child’s caregiver to request permission for the CACEA to offer follow-up services to the child and non-offending caregiver.

Investigative agency is requesting the CACEA to provide services to an alleged child abuse victim at an alternate location. Investigator has attempted to locate means to have the child transported to the child advocacy center, but was unable to do so after exhausting all available resources and avenues. The investigator listed below has the authority to request these services to be provided by the CACEA, and feels that this is in the best interest of the child given the presenting circumstances.

Child’s Name	Location of Interview	Date/Time of Interview
Investigator Signature	Agency	Date
CACEA Employee Signature	Position/Title	Date