



**KLAMATH COUNTY
MULTIDISCIPLINARY
TEAM
ON CHILD ABUSE
AND NEGLECT**

*An Orientation and
Member Agency
Guidebook*



“A Community Response To Child Protection”

Klamath County Multidisciplinary Team

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*"Never doubt that a group of
thoughtful, committed citizens can
change the world. Indeed, it is the
only thing that ever has."*

-Margaret Mead

Multidisciplinary Team

An Introduction

Child abuse is a community problem. It demands a community solution. Multidisciplinary Teams, better known as MDTs, are a team approach to the investigation and prosecution of child abuse cases.

MDT members work in collaboration to address the needs of children and families served in their community, and to facilitate a process in which professionals from diverse disciplines are able to work together more effective and efficiently.

The MDT has a written protocol signed by representatives of all team agencies. The team includes, but is not limited to, representatives from: law enforcement, child protective services, prosecution, mental health, the medical profession, schools, victim advocacy and Child Advocacy Center.

What Does The MDT Do?

- ✓ Coordinates the fact-finding process.
- ✓ Attempts to minimize trauma to a child.
- ✓ Hold offenders accountable.
- ✓ Protects children (removes them from unsafe situations).
- ✓ Treats the child medically and psychologically.
- ✓ Provides victim advocacy and notification.
- ✓ Reviews cases to keep them from getting lost in the system.
- ✓ Reviews and addresses system issues.

What Makes A MDT work?

- ✓ Trust
- ✓ Commitment at all levels
- ✓ Building and maintaining effective working relationships
- ✓ Communication
- ✓ Understanding each other's roles and barriers
- ✓ Evaluate performance (encourage participants to discuss their agency's strengths and weaknesses)
- ✓ Maintain clear focus on mission/purpose
- ✓ Evaluate system's response
- ✓ Recognize this is not about blaming or fault finding

What Types of Cases Are Examined?

- ✓ Child sexual abuse
- ✓ Severe child physical abuse
- ✓ Criminal child endangerment
- ✓ Child fatality with suspicion of abuse and/or neglect

Klamath County MDT

The Klamath County MDT meets 1st and 3rd Thursdays at 3pm. We join together in the KYDC Conference Room, located at 2200 Eldorado, Klamath Falls, Oregon.

The Klamath MDT Chair is Deputy District Attorney Dave Groff.

The MDT is mandated by Oregon Revised Statute 418.747 (1)-(7) and conducts child fatality review pursuant to Oregon Revised Statute 418.747 (8)-(13).

Member Agencies:

- ✓ District Attorney's Office
- ✓ Klamath Falls City Police
- ✓ Klamath County Sheriff's Office
- ✓ Oregon State Police
- ✓ Department of Human Services
- ✓ The Klamath Tribes Social Services Child Protection Services
- ✓ Juvenile Department
- ✓ Klamath Community Corrections
- ✓ Oregon Youth Authority
- ✓ Klamath Falls City Schools
- ✓ Klamath County School District
- ✓ Klamath County Public Health
- ✓ Merle West Medical Center
- ✓ Klamath-Lake CARES
- ✓ Klamath Tribal Health & Family Services
- ✓ Klamath Youth Development Center
- ✓ Klamath County Mental Health
- ✓ Klamath Crisis Center
- ✓ Klamath County Fire District #1
- ✓ Klamath County Developmental Disabilities
- ✓ Integral Youth Services
- ✓ Klamath Citizen's Review Board
- ✓ Individuals from the community may serve as ad hoc members of the Team when involved in a case under review.



Confidentiality

All information regarding cases under review is confidential and shall not, under any circumstances, be disclosed to any person who is not a team member. Due to the confidential nature of the information discussed at MDT, observers are **prohibited**.

Resignation from the Multidisciplinary Team does not relieve a person from the responsibility to maintain confidentiality of all case information.



Norms

1. Everyone deserves respect

- ✓ Acknowledge everyone has an opinion and be respectful
- ✓ Avoid nonverbal disrespectful communication
- ✓ Avoid blaming and judging

2. Everyone has strengths

- ✓ Acknowledge good work
- ✓ Trust fellow team members' professionalism
- ✓ Be prepared

3. Everyone has a right to be heard

- ✓ Encourage participation
- ✓ Possible assignments to research and report
- ✓ All input is valued, including opinions of team members not directly involved in the case being reviewed

4. Judgments can wait

- ✓ Obtain all necessary information regarding a case
- ✓ Avoid judging/being critical of a team agency's response

5. Partners share power

- ✓ Let partners know their input is equally valued
- ✓ Ask for input from members who have not shared their opinions
- ✓ Let team members know that it is "safe" or "ok" to ask questions, even if their agency is not involved in the case
- ✓ Create an environment in which each team member feels safe or comfortable

6. Partnership is a process

- ✓ Active listening
- ✓ Asking questions
- ✓ Learning to pool/utilize resources

*"It always seems impossible until its done."
-Nelson Mandela*

Community Education

The Klamath MDT is dedicated to educating the community regarding child maltreatment. A PowerPoint presentation has been designed to inform the community of the work of the MDT and its recommended approach to protecting children, emphasizing adult responsibility.

All member agencies are expected to participate in the dissemination of this presentation. Please ask your MDT Coordinator for a copy of the MDT's Community Education Curriculum.

Common Acronyms

AG-Attorney General
CAC-Child Advocacy Center
CAMI -Child Abuse Multidisciplinary Intervention
CARES-Child Abuse Response and Evaluation Services
CASA-Court Appointed Special Advocate
CFSS-Citizens For Safe Schools
CRB-Citizen Review Board
DA-District Attorney
DD-Developmental Disabilities
DHS-Department of Human Services
DOJ-Department of Justice
DV-Domestic Violence
FI -Forensic Interview
IYS-Integral Youth Services
JDH-Juvenile Detention Hall
KCC-Klamath Crisis Center
KCSO-Klamath County Sheriff's Office
KFPD-Klamath Falls Police Department
KYDC-Klamath Youth Development Center

MDT-Multidisciplinary Team
NCA-National Children's Alliance
ORS-Oregon Revised Statute
OSP-Oregon State Police
OYA-Oregon Youth Authority
PA-Physical Abuse
PPO- Probation/Parole Officer
Protocol-written interagency agreement outlining the method for investigating and prosecuting child abuse cases
RFP-Request For Proposal
SA-Sexual Abuse
SPD-Seniors and People with Disabilities
TDM-Team Decision Meeting
VOCA-Victims of Crime Act



Teamwork

"We don't accomplish anything in this world alone ... and whatever happens is the result of the whole tapestry of one's life and all the weavings of individual threads from one to another that creates something."

-Sandra Day O'Connor

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Oregon Revised Statute 418.747

418.747 Interagency teams for investigation; duties; training; method of investigation; fatality review process.

(1) The district attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, State Office for Services to Children and Families protective service workers, Child Care Division personnel, school officials, health departments and courts, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation.

(2) The teams shall develop a written protocol for immediate investigation of and notification procedures for child abuse cases and for interviewing child abuse victims. Each team also shall develop written agreements signed by member agencies that specify:

- (a) The role of each agency;
- (b) Procedures to be followed to assess risks to the child;
- (c) Guidelines for timely communication between member agencies;
- (d) Guidelines for completion of responsibilities by member agencies;
- (e) Upon clear disclosure that the alleged child abuse occurred in a child care facility as defined in ORS 657A.250, that immediate notification of parents or guardians of children attending the child care facility is

required regarding any abuse allegation and pending investigation; and

(f) Criteria and procedures to be followed when removal of the child is necessary for the child's safety.

(3) Each team member and those conducting child abuse investigations and interviews of child abuse victims shall be trained in risk assessment, dynamics of child abuse, child sexual abuse and rape of children, legally sound and age appropriate interview and investigatory techniques.

(4) All investigations of child abuse and interviews of child abuse victims shall be carried out by appropriate personnel using the protocols and procedures called for in this section. If trained personnel are not available in a timely fashion and, in the judgment of a law enforcement officer or office employee, there is reasonable cause to believe a delay in investigation or interview of the child abuse victim could place the child in jeopardy of physical harm, the investigation can proceed without full participation of all personnel. This authority applies only for as long as reasonable danger to the child exists. A reasonable effort to find and provide a trained investigator or interviewer shall be made.

(5) Protection of the child is of primary importance. To ensure the safe placement of a child, the State Office for Services to Children and Families may request that local multidisciplinary team members

obtain criminal history information on any person who is part of the household where the office may place or has placed a child who is in the office's custody. All information obtained by the local team members and the office in the exercise of their duties is confidential and may only be disclosed as necessary to assure the safe placement of a child.

(6) Each team shall classify, assess and review cases under investigation.

(7) Each multidisciplinary team shall develop policies that provide for an independent review of investigation procedures of sensitive cases after completion of court actions on particular cases. The policies shall include independent citizen input. Parents of child abuse victims shall be notified of the review procedure.

(8) Each team shall establish a local multidisciplinary fatality review process. The purposes of the review process are to:

- (a) Coordinate various agencies and specialists to review a fatality caused by child abuse or neglect;
- (b) Identify local and state issues related to preventable deaths; and
- (c) Promote implementation of recommendations on the local level.

(9) In establishing the review process and carrying out reviews, the members of the local multidisciplinary team shall be assisted by the local medical examiner or county health officer as well as others specially

trained in areas relevant to the purpose of the local team.

(10) The categories of fatalities reviewed by the multidisciplinary team include:

- (a) Child fatalities in which child abuse or neglect may have occurred at any time prior to death or have been a factor in the fatality;
- (b) Any category established by the local multidisciplinary team;
- (c) All child fatalities where the child is less than 18 years of age and there is an autopsy performed by the medical examiner; and
- (d) Any specific cases recommended for local review by the statewide interdisciplinary team established under ORS 418.748.

(11) The local multidisciplinary team shall develop a written protocol for review of child fatalities. The protocol shall be designed to facilitate communication and information between persons who perform autopsies and those professionals and agencies concerned with the prevention, investigation and treatment of child abuse and neglect.

(12) Within the guidelines, and in a format, established by the statewide interdisciplinary team established under ORS 418.748, the local team shall provide the statewide team with information regarding child fatalities under subsection (10) of this section.

(13) The local multidisciplinary team shall have access to and subpoena

power to obtain all medical records, hospital records and records maintained by any state, county or local agency, including, but not limited to, police investigations data, coroner or medical examiner investigative data and social services records, as necessary to complete the review of a specific fatality under subsection (8)(a) of this section. All meetings of the local team relating to the fatality review process required by subsections (8) to (13) of this section shall be exempt from the provisions of ORS 192.610 to 192.690. All information and records acquired by the local team in the exercise of its duties are confidential and may only be disclosed as necessary to carry out the purposes of the local fatality review process. [1989 c.998 s.4; 1991 c.451 s.1; 1993 c.622 s.5; 1995 c.134 s.1; 1997 c.703 s.2]

418.748 Statewide team on child abuse and suicide.

(1) The Health Services shall form a statewide interdisciplinary team to meet twice a year to review child fatality cases where child abuse or suicide is suspected, identify trends, make recommendations and take actions involving statewide issues.

(2) The statewide interdisciplinary team may recommend specific cases to a local multidisciplinary team for its review under ORS 418.747.

(3) The statewide interdisciplinary team shall provide recommendations to local multidisciplinary teams in the

development of protocols. The recommendations shall address investigation, training, case selection and fatality review of child deaths, including but not limited to child abuse and youth suicide cases. [1989 c.998 s.5; 1991 c.451 s.4; 1997 c.714 s.2]

418.753 State Technical Assistance Team for child fatalities; duties.

The State Technical Assistance Team for child fatalities is established in the Health Services of the Department of Human Services. The purpose of the State Technical Assistance Team is to provide staff support for the statewide team on child abuse or suicide, as described in ORS 418.748, and, upon request, to provide technical assistance to local multidisciplinary teams, as described in ORS 418.747. The duties of the State Technical Assistance Team shall include but are not limited to: (1) Designing, implementing and maintaining an information management system for child fatalities;

(2) Providing training assistance and support for identified individuals on local multidisciplinary teams in accurate data collection and input; (3) Compiling and analyzing data on child fatalities;

(4) Using data concerning child deaths to identify strategies for the prevention of child fatalities and serving as a resource center to promote the use of the strategies at the local level; and

(5) Upon request of a local multidisciplinary team, providing technical assistance and consultation services on a variety of issues related to child fatalities including interagency agreements, team building, case review and prevention strategies. [1995 c.757 s.1; 1997 c.714 s.3]

Note: 418.753 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 418 or any series therein by legislative action. See [Preface to Oregon Revised Statutes](#) for further explanation.



"Individual commitment to a group effort -- that is what makes a team work a company work, a society work, a civilization work."
Vince Lombardi



"A group becomes a team when all members are sure enough of themselves and their contributions to praise the skill of others."
Anonymous



"Respect your fellow human being, treat them fairly, disagree with them honestly, enjoy their friendship, explore your thoughts about one another candidly, work together for a common goal and help one another achieve it."
Bill Bradley

**KLAMATH COUNTY
MULTIDISCIPLINARY TEAM ON
CHILD ABUSE & NEGLECT**

General Premises

It should be noted that this PROTOCOL was prepared to serve as a guideline, not to supersede professional discretion. Each agency's participation shall be consistent with its commitment to the interests of children within the context of the agency's statutory obligations. The PROTOCOL will be reviewed once every 2 years for affirmation and/or amendment. Amendments will be adopted upon a majority vote of Team members.

The primary purpose of the Team shall be to provide an ongoing forum in which member agencies can coordinate all phases of response, investigation, evaluation, treatment, and prosecution for Klamath County children who are victims of physical or sexual abuse and/or neglect. The Team shall also be used for the dissemination of information and presentation of training materials pertinent to the functioning of the Team. Issues regarding Team operations and procedures shall be decided by majority vote of the Team members present.

The Team will consist of representative personnel from the Klamath County District Attorney's Office, Klamath Falls City Police Department, Klamath County Sheriff's Office, Oregon State Police,

Department of Human Services (DHS), The Klamath Tribes Social Services Child Protection Services, Klamath County Juvenile Department, Klamath Community Corrections, Oregon Youth Authority, Klamath Falls City School District, Klamath County School District, Klamath County Public Health Department, Merle West Medical Center, Klamath-Lake CARES, Klamath Tribal Health & Family Services, Klamath Youth Development Center, Klamath County Mental Health, Klamath Crisis Center, Klamath County Fire District #1, Klamath County Development Disabilities, Integral Youth Services, and the Klamath Citizen's Review Board. Individuals from the community may serve as ad hoc members of the Team when involved in a case under review.

In accordance with ORS 418.747, the designated representative from each agency will act as a liaison between the Team and their co-workers so that information is both provided to and taken from the Team. It is the responsibility of each Team member to update the Team regarding any action or potential action taken by a Team member's agency. Each member of the Team will assume responsibility for being an actively participating member with freedom to express feelings and opinions, state recommendations with expectation of feedback and/or direction, and to openly state disagreement with a member or members of the Team without fear of repression or reprimand.

Agency heads may attend the Team meetings when they feel the need if they are not regular members of the Team. Appropriate visitors will be introduced to the Team and will be cleared by the Team beforehand if that is possible. A statement of confidentiality will be signed by all in attendance at every Team case review meeting. Reviewed and revised: May 2005

INITIAL REPORT

A. Receiving agency promptly relays report to DHS or appropriate police agency as the case may be.

B. Either agency receiving the report will immediately contact the other agency to cross report as required by ORS 419B.015 and to coordinate a response to the allegations of abuse or neglect.

1. Appropriate police agency is determined by the place where the alleged abuse occurred.
2. Direct contact with a Team member within an agency is preferred.
3. Questions regarding appropriate police jurisdiction should be referred to the District Attorney for resolution.

INVESTIGATION

A. Team members conducting child abuse investigations and interviews

with alleged child abuse victims will be well trained and experienced in accordance with ORS 418.74. Team members conducting child abuse investigation will maintain documentation of continuing education and training.



CONDUCTING THE INVESTIGATION/ASSESSMENT

A. In keeping with legislative intent, the investigation and social assessment will be completed concurrently, in keeping with a Team approach.

B. Investigations shall be approached as though they will ultimately result in criminal prosecution, bearing in mind the best interest and needs of the child.

C. Response strategy shall be determined by the Team Members conducting the investigation/social

assessment considering the following:

- ✓ Need to recontact and interview complainant.
- ✓ Need to preserve physical evidence.
- ✓ Logistics of victim, witness, and suspect interviews, e.g. time, place, order.
- ✓ Need to intervene for child's immediate protection.
- ✓ Need to address child's medical issues.

D. Up-to-date technology (i.e., audio/videotaping equipment for taping interviews; photo equipment for documenting bruises, other injuries, etc., medical equipment, supplies and access to telemedicine network) should be available to Team Members conducting the investigation/social assessment.

INTERVIEWS

A. Victim interview

1. In as much as is possible, victim interviews will be conducted utilizing the principles discussed in the Oregon Interviewing Guidelines.
2. Whenever possible victim interviews shall occur in a neutral, non-threatening, child friendly environment.

B. If CARES is the site of the interview:

1. Team members will contact the CARES Program to request

that a medical assessment be scheduled.

2. The interview will be conducted as part of a medical assessment and will follow the CARES Program's medical assessment protocol.

3. The CARES Program will work cooperatively with other Team members to address the child's medical needs.

C. If school is the site of the interview:

1. Whenever possible Team members shall make prior arrangements with school administration.

2. The school is mandated to cooperate with the investigation/social assessment.

D. Repetitive interviews with victims should be avoided.

1. Age appropriate interviewing techniques and tools shall be used by Team members to facilitate communication with the child consistent with legally accepted standards.

2. Victim interviews should seek to gain the following:

- Name, age, date of birth, residence, parent or guardian, place of employment
- Date(s), location(s), and nature of the abuse in detail
- Name of the alleged abuser
- Description of the alleged abuser

- Measure of the child's competency to testify
- Time(s), date(s), or disclosure and to whom made
- Assess child's present need for protection
- Assess child's present need for medical services
- Ascertain existence of physical or corroborative evidence

3. Victim interview closure should include:

- ✓ Positive reinforcement
- ✓ Plan for follow-up
- ✓ Permission to re-establish contact with interviewers
- ✓ Future court system involvement
- ✓ Discussion of protective procedures
- ✓ Dealing with the child's concerns regarding alleged offender, family unit

4. Interviewers should take into account issues of accessibility such as child or family needs regarding disability, language, culture, and ethnicity.

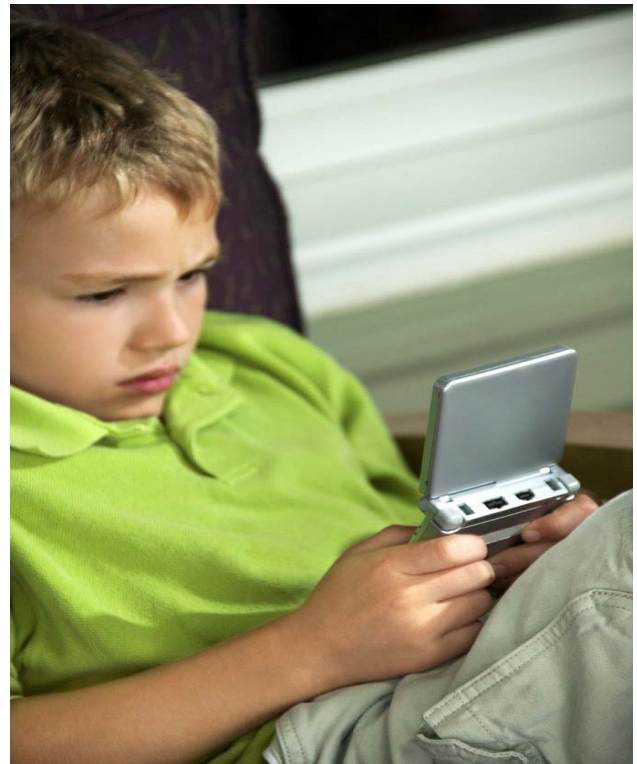
SUSPECT OVERVIEW

A. It is preferred that interviews with suspects be conducted by the investigating officer at the police station. Interviews may also be conducted with an alleged offender's place of employment or residence.

B. An alleged offender may be advised of his/her Miranda Rights.

C. The objective of the interview with the alleged offender will be to obtain

information from the suspect regarding the abuse allegations. This may include court admissible confession, admission, or corroborating evidence from the alleged offender.



1. Interviews with the suspect should seek to gain the following:

- ✓ Name, any aliases, date of birth, residence, place of employment, prior criminal history
- ✓ Relationship to victim (i.e. immediate or extended family, other)
- ✓ Description of the abuse
- ✓ Times, dates, and location of abuse
- ✓ Mental and physical condition of alleged offender
- ✓ Ascertain if there are other victims

D. Alleged offender shall be arrested or information that:

1. Possible charges and that final charges will be the decision of the District Attorney or the Grand Jury. The timing of this advice shall be at the discretion of the investigating officer.

2. A "no contact with the victim" provision of Oregon law will be sought when applicable (i.e. restraining order, release agreement, etc.)

WITNESS INTERVIEWS

A. The purpose of the interview with a witness is to obtain all information pertinent to the case whether corroborative or otherwise.



B. Interviews with a witness should seek to gain the following:

1. Name, date of birth, residence, place of employment for purpose of later contact

2. Relationship of witness to victim or offender

3. Information about the alleged abuse

REPORT

A. The investigator will prepare and forward completed report to the District Attorney, Juvenile Department, and DHS. Notes and reports prepared by other Team Members will be furnished to the District Attorney.

B. Report will contain:

1. Alleged charge

2. Alleged offender's full name, aliases, date of birth, age, physical description, social security number if known, home or business addresses, and telephone numbers, prior criminal history, if known

3. Victim's full name, date of birth, age, physical description, social security number if known, home address, and telephone number

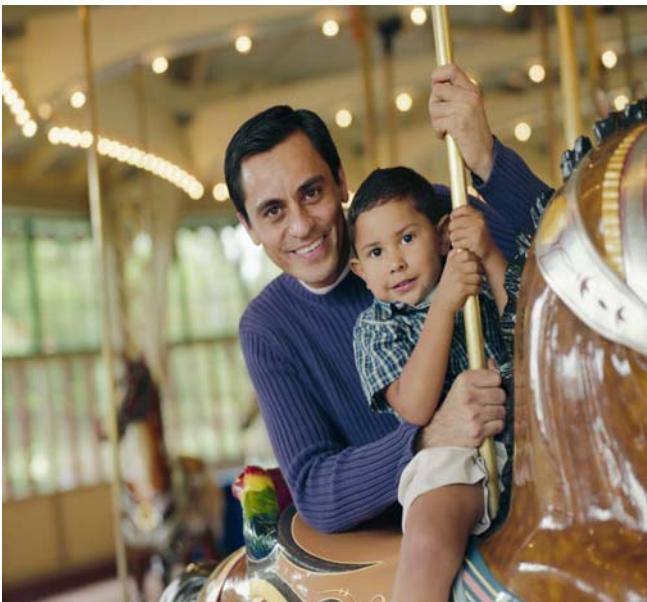
4. Complete information on legal parent/guardian of victim (full name, address, and telephone number)

5. Complete information on witnesses (full name, address, and telephone number)

6. List of physical evidence and its location, chain of custody if necessary

7. Victim's statement
8. Alleged offender's statement
9. Witnesses' statements
10. Other corroborating evidence and/or pertinent information

C. The report shall address, to the extent known, all of the crime(s) charged or alleged.



PRESENTATION OF CASE TO THE TEAM

A. Responsibility

1. The Team will meet regularly (currently twice a month) to review cases.
2. Normally cases will be presented to the Team following completion of the investigation by the investigator(s).

3. On an as needed basis, to be determined by any Team member, a case may be presented as an emergency or time sensitive matter.

4. Team members (DHS, police personnel, and/or other professionals when appropriate) will report findings of the investigations to the Team and will recommend a course of action.

B. Case Staffing/Action Determination

1. The Team will review, evaluate, and cooperatively agree on a recommended course of action.
2. It is expected that each Team member, whether actively involved in the case or not, shall contribute to this process.
3. Depending on the action determination, the case will be forwarded to DHS, the Juvenile Department, or the District Attorney's Office for disposition.

CRISIS INTERVENTION

A. Philosophy

The crisis intervention counseling philosophy will be to offer and/or provide immediate support to the victim and non-offending members of affected families and to offer and provide immediate support and information regarding available programs and counseling.

B. Responsibility

1. DHS shall provide crisis counseling to families and victims when appropriate, keeping foremost the safety and best interests of the victim.

2. DHS shall provide when needed, emergency shelter care for victims unable to remain at home.

3. Other resources such as family therapy, individual and group counseling through mental health services provided in the community shall be made available when appropriate.

COURT PREPARATION

A. Philosophy

1. It will be assumed that until the alleged offender pleads guilty, the child-victim may have to testify in court, but every effort will be made to minimize factors which may cause stress or further trauma to the child.

2. If a child must testify in court proceedings, efforts will be made to have the testimony provided in the most child friendly/child focused setting without compromising the legal process.

B. Coordination with the District Attorney's Office

In all cases that DHS is involved, DHS will initiate ongoing contact with the District Attorney's office in order

to determine if the child will be testifying.

C. Preparation

To make the child comfortable with the court process, District Attorney victim/witness services, or DHS will make arrangements for the child to visit the District Attorney, the courtroom, and/or Grand Jury room. They will be responsible for meeting any special needs of the child.

PROSECUTION

A. Pre-filing Investigation

1. The District Attorney has general authority to direct investigation, which may lead to criminal charges.

2. The District Attorney will be advised by the Team investigators - either police or DHS - of the nature and status of investigation.

3. Investigators will consult with the District Attorney regarding special problems arising during or from the investigation.

4. The decision to arrest should be made by the District Attorney in consultation with investigators.

5. Investigations/assessments shall, in general, be conducted in accordance with Klamath County Multidisciplinary Team Protocol.

B. The District Attorney is the only one that can grant the defense attorney access to the victim.

PROSECUTION DECLINED

C. Initiation of Legal Proceedings

1. The District Attorney has sole discretionary responsibility for the initiation of legal criminal proceedings.
2. The District Attorney agrees to consult with other involved Team members prior to making the decision of whether to initiate criminal proceedings.
3. The District Attorney's responsibility to determine whether to file shall be based upon written reports of agency and police investigators as well as other concerned MDT members.
4. The District Attorney may require such additional investigation and contact, including contact with the child's family, as deemed necessary.

D. It is necessary that the prosecutor interview the child in order to assess competency and to make a positive contact with the child and the child's family.

E. DHS assessment and police investigations shall provide such additional information and shall arrange such contacts, as the District Attorney requires.

F. The District Attorney agrees to suggest, when possible, prior to declining prosecution, other avenues of investigation and other legal remedies.

A. Determination of appropriate charges is the sole discretionary responsibility of the District Attorney.

1. Charges shall be determined upon the basis of probable cause and the reasonable likelihood of conviction by a trial jury.
2. The District Attorney may consider the following, non exhaustive list of factors in determining what charges to bring:
 - a. Nature of the conduct
 - b. Child's ability to testify, e.g. competency, demeanor, credibility, likelihood of psychological harm, family and agency support;
 - c. Statement of child to other persons, e.g. "excited utterances" or "hue and cry" exceptions to the hearsay rule;
 - d. Defendant's statements;
 - e. Physical corroboration, e.g. physician's report;
 - f. Witness corroboration, e.g. eyewitness testimony;
 - g. Availability of expert testimony;
 - h. Legal questions, e.g.

Admissibility of defendant's statements, statute of limitations, venue;

i. Completeness of the investigation;

j. Ability of child welfare Agencies and counseling program to support the child victim during legal proceedings.

3. The District Attorney acknowledges that many of the foregoing factors would be weighted against prosecution in other types of cases.

4. The District Attorney's decision to charge is independent of whether the defendant has been arrested or upon what charges the arrest was based.

5. The act of filing charges is not a commitment on the part of the District Attorney to pursue the charges where new or additional factors preclude the likelihood of conviction.

6. It will generally be presumed that a case charged will be proceeding to trial.

GRAND JURY PRESENTMENT

A. Grand Jury presentment is preferred. In accordance with the District Attorney's Grand Jury policy.

B. Witness Preparation

1. It is recognized that Grand Jury preparation is limited due to time constraints.



2. For the victim's benefit the Grand Jury shall be viewed as having a positive therapeutic value.

3. Whenever possible, victim witnesses testimony will be limited, instead utilizing other mechanisms (i.e. CARES videotaped interview) to provide the victim's statements to the Grand Jury.

4. Persons shall not accompany child witnesses testifying before the Grand Jury, except:

C. With the express consent of the District Attorney, and

D. A Court Order authorizing such accompanying, and

E. It is manifestly necessary for a victim advocate to accompany a child witness.

1. Whenever possible and practical, the child witness shall be allowed to choose the person

accompanying him/her into Grand Jury.

2. No person accompanying a child witness shall participate in any way to ask the child questions, answer questions for the child, or advise a child what answer to make before the Grand Jury, except in cases where an interpreter is necessary.

3. The child's caseworker or victim's advocate will be responsible for the child's attendance at Grand Jury proceedings.

a. The caseworker/VA may arrange for the child to appear including transportation.

b. The caseworker/VA may arrange for the child to meet the prosecuting attorney.

c. The caseworker/VA may fully and positively explain the Grand Jury process to the victim.

d. The caseworker/VA may note and communicate to the District Attorney any reaction the child has to testifying at Grand Jury.

e. When access to the child is hindered, a Team decision will be made.

F. The prosecuting attorney or a victim/witness services advocate shall accompany the child witness to and from the Grand Jury room and shall be responsible for the child's comfort and safety while the child testifies.

G. The District Attorney's office will advise the child and other lay witnesses of the outcome of Grand Jury proceedings and shall cause concerned agency persons to be promptly advised.

CRIMINAL TRIALS

A. Preparation for Trial

1. Witness preparation shall be at the direction of the District Attorney.

2. Evidentiary considerations shall be the responsibility of the District Attorney. However, other Team members shall cooperate in obtaining additional evidence at the direction of the District Attorney, recognizing that the District Attorney has no separate investigative staff.

3. The ability and competence of a child witness to testify at trial shall be reviewed by the District Attorney based upon other information, the recommendations of other Team members, the District Attorney's own contacts with the witness and the recommendations of family.

3. DHS shall cooperate fully with the District Attorney in providing records for disclosure purposes in accordance with agreed upon procedures.

TRIAL

- A.** Presentation of the prosecution's case shall be the responsibility of the prosecuting attorney or his designees.
- B.** All Team representatives shall fully coordinate and cooperate in the furtherance of the prosecution's case.

ADULT PAROLE AND PROBATION OFFICE ROLE

- A.** Conduct presentence investigations and prepare presentence report

- 1. Interview offender to include his/her version of offense in PSI.
- 2. Schedule offender evaluation appointments.
- 3. Furnish referral, police reports, and other pertinent information to evaluators.
- 4. Contact victim/victim caretaker or DHS regarding status of victim's treatment.
- 5. Include results of evaluation in PSI (attach copy) and make appropriate sentencing recommendations to the Court.

- B.** Supervision of sentenced offenders

- 1. Monitor client progress and participation in treatment.

- 2. On an as needed basis, discuss with Team any violations of supervision conditions and possible recommendations.
- 3. Notify District Attorney of violations and recommend appropriate sanctions.
- 4. Coordinate scheduling of polygraph exams.

REFERRAL FOR TREATMENT

- A.** Intake, Assessment, and Evaluation

- 1. Victims will be referred to appropriate community agencies.
- 2. Crisis intervention services should be readily accessible.
- 3. Victim and/or victim's family is provided with information regarding crime victim's assistance services, protective services through the Department of Human Services, Community Safety Net, domestic violence services, drug/alcohol treatment services, etc.

- B.** Non-offender referrals

- 1. Orientation - DHS will arrange for the non-offending care-giver to have an intake

appointment by a therapist approved by DHS (preference being group therapy modality).

2. Assessment shall be completed within one month by the therapist responsible for the group to which each family member is assigned.
3. The DHS caseworker will determine if the new group member is in need of supportive services and will make the appropriate agency contact.
4. If newly referred individual is already involved in formal counseling with another agency, coordination of counseling services shall be initiated by the DHS caseworker. Themselves, and victims as required by the Court.

C. Offenders

1. The offender should be convicted or plead guilty before being evaluated.
2. Offenders will be scheduled for a probation intake session.
3. Refer for treatment.



PROCEDURE IN JUVENILE CASES

A. Filing of Petition

1. The investigative report may be jointly reviewed by the District Attorney and the Juvenile Court worker for sufficient proof and conformance to policy.
2. The determination of specific allegations and petition wording shall be the responsibility of the District Attorney.
3. Preparation and filing of Petition shall be by the Juvenile Court worker.

a. It is recognized that by law any person may file a petition.

b. Requests for filing of a petition by local agencies shall be jointly reviewed by the District Attorney and Juvenile Court worker.

c. In the event a local agency request is denied, a preliminary inquiry may be requested by the local agency in appropriate cases.

4. The following criteria will be used in determining whether a formal Petition shall be filed in juvenile delinquency matters:

a. All felonies

b. First misdemeanor referral involving serious damage to persons or property or whether the juvenile's history indicates a need for formal jurisdiction as determined by the criteria in (d) below unless Peer court eligible.

c. Second misdemeanor referral within six months of the disposition of the first referral

d. Exceptions to the foregoing shall be permitted with good cause for informal intervention.

Consideration will be given to the following:

(1) The nature of the referral and whether the referral

involved injury to another person

(2) Any special characteristics or difficulties of the juvenile

(3) Whether the juvenile is a first time offender

(4) Whether there is a probability that the juvenile will cooperate with and will benefit from informal disposition

(5) Victim/witness preparation shall be in accordance with other provisions of this protocol

(6) Juvenile offender evaluations shall be conducted under the provisions of accepted protocol

B. Dependency

1. Responsibilities of DHS:

a. DHS shall provide necessary legal actions for the purpose of securing a full hearing on the merits of the case, to include requirements to comply with a PL 96-272 "reasonable efforts" and placement being in "best interests" of the child finds in Court Order;

b. DHS will work jointly with DA to prepare data for court report, and present the case before the Court.

- c. DHS will involve the District Attorney in those cases where the child and/or the family are represented by counsel and are contesting the recommended DHS will effect the appointment of an attorney where appropriate.
- d. DHS will effect the appointment of or Court Appointed Special Advocate (CASA) worker for the child as appropriate.
- e. The court will effect the appointment of or Court Appointed Special Advocate (CASA) worker for the child as appropriate.

C. Responsibilities of Department of Human Services

Any reported child abuse complaint received by the DHS shall be reported to an appropriate law enforcement agency according to DHS administrative rules.

- (1) DHS shall concurrently conduct a social service assessment in conjunction with the investigation of the alleged child abuse with the law enforcement agency. Information gathered around valid complaints, by DHS, shall be shared with the law enforcement agency, and the District Attorney as appropriate.
- (2) DHS shall provide protective social services of its own or of other available social service agencies, if necessary, to prevent further abuses to the child or to safeguard his/her welfare.

D. Contested Hearing Procedure

The District Attorney shall present all contested matters to the Court on behalf of the DHS.

E. Disposition Hearing Procedure

DHS worker shall make appropriate dispositional recommendations to the court or the DA, prepare appropriate orders, with the assistance of the District Attorney if necessary.

F. Post Disposition Responsibilities

- 1. Monitoring and supervision of court conditions shall be the responsibility of DHS.
- 2. Court reviews shall be scheduled as ordered by the Juvenile Court or at the request of any party to the proceeding.

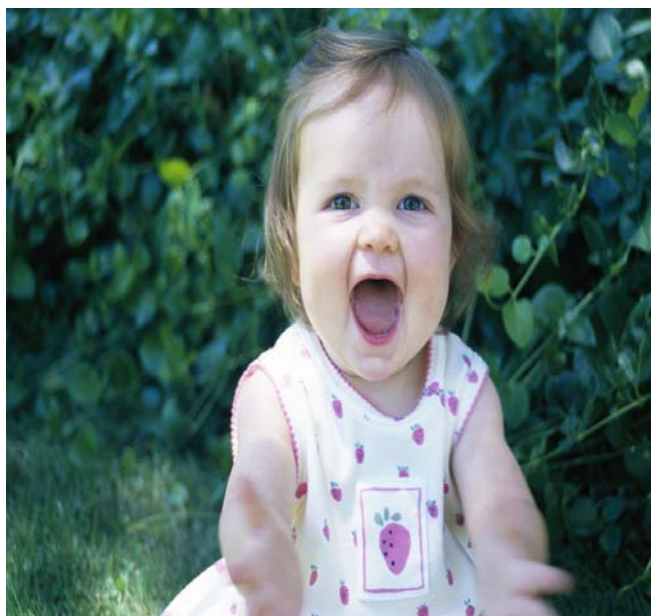
SENSITIVE CASE PROTOCOL

A. Policy

The MDT may designate any case as "sensitive". The MDT has the authority and discretion to review the handling of any case coming within its purview, whether or not the case is designated as "sensitive". A panel may review the case at the conclusion of formal court proceedings or upon a final determination not to prosecute. The purpose of the review is to assess the procedures employed in the case. The review panel may make recommendations to the MDT.

B. Designation as a Sensitive Case

Designation will occur as early in the investigation as is practicable, whether or not formal charges are filed. Once so designated, the review process will occur upon the case being concluded. The District Attorney, the investigating agency or the MDT may request the investigation, assessment, prosecution and review of the case be supervised by the MDT of another county or the Attorney General's office.



C. Sensitive Cases Defined

The MDT may consider the following types of cases for designation as sensitive cases. The MDT may recommend any other case for review under this sensitive case protocol. The following list is not meant to be exclusive.

1. Any case so designated by the MDT.
2. Any case involving a public official, public employee, volunteer of a public entity, or person involved in child abuse or advocacy work.
3. Any fatality or serious injury case.
4. Highly publicized cases or cases in which there is a clear demonstration of community interest.
5. Cases in which a non-offending parent or guardian of a victim expresses concern regarding the handling of the case.
6. Cases in which a member of the public expresses concern regarding the handling of the case.

PROPOSED ADDENDUM TO PROTOCOL: FURTHER DEFINITION OF SENSITIVE ISSUES

Sensitive issues are described as those events which, by their nature, are of particular concern to the media and to the public. Sensitive issues may include:

Child Fatalities: In which one or more of the following factors are present: undetermined cause of death, head trauma, malnutrition, neglect, bathtub drowning, suffocation, asphyxia, drug ingestion, poisoning, fractures, Blunt Force trauma, homicide, sexual abuse, gunshot wound, suicide, child abuse.

Cult Oriented: In which any of the child's abuse/neglect is a result of a group of people or an organization in which a party to the action may be a member. May include bizarre, ritualistic injuries or practices.

DHS Custody: In which a child is abused/neglected while in the physical care and custody of the DHS.

Oregon Youth Authority: In which a child is abused/neglected while in the physical care and custody of the OYA.

Medical/Other Facilities: In which a child is abused/neglected while in the physical care of the facility.

Prominent Persons: In which any party to a matter under investigation may be identified as a prominent person, such as a public official, politician, business person, professional person such as but not limited to attorney, MD, pastor, government employee, etc., or volunteer of a public entity, or person involved in child abuse or advocacy work.

Racial: In which the investigation indicates that the abuse/neglect may have been racially motivated and/or cause issue of racism to be raised.

Media Sensational: In which the nature of the abuse/neglect and/or circumstances may cause media and public interest.



A. Review of a Case

1. Review of the case will be conducted by a panel of members of the MDT.
2. The members of the panel will be appointed by the District Attorney in consultation with the MDT. The panel will be composed of three to five people not directly involved in the investigation, prosecution, or handling of the case.
 - a. The panel will be appointed at the first regularly scheduled MDT meeting following the conclusion of the case.
3. The panel will be appointed and meet within two months following conclusion of the case. The meeting(s) will be private and confidential. The panel shall not keep minutes of the meeting nor issue a

written report. Each member may take notes.

4. The panel shall review the case to determine if the parties involved followed the policies and procedures of their respective agencies. The panel can request and review such documents as it deems necessary to determine if agencies' policies and procedures were followed.
 - a. The panel will notify the non-offending parent or guardian of the review process who may, at the discretion of the panel, be invited to present written or verbal comments.
 - b. The panel may request information from any involved party including, but not limited to, the investigating officer(s), the assigned DHS worker, the assigned Juvenile Department worker and the Deputy District Attorney who prosecuted the case.
 - c. The panel may solicit participation from any concerned member of the public.
5. Within ninety days of being appointed, the panel will verbally report its assessment to the MDT at its regularly scheduled policy meeting. Any notes taken by

members of the panel during the review process shall be destroyed at the conclusion of this verbal report.

- a. The panel will submit the Sensitive Case Questionnaire to the District Attorney following its verbal report to the MDT. The Sensitive Case Questionnaire shall be retained by the District Attorney.
6. The panel may notify the child victim's non-offending parent or guardian of the panel's conclusions.
7. The MDT may notify the involved agencies of the panel's recommendations.



DISTRICT ATTORNEY

1. The role of the District Attorney is to issue appropriate criminal charges and advise the Juvenile Department on petitions and to thereafter secure a conviction or a favorable disposition of those matters. Charging decisions shall be based upon the professional judgment of the District Attorney. The District Attorney shall consult with Team members when practical before making a charging decision.
2. The protection of the child shall take precedence over the criminal prosecution.
3. The District Attorney shall consult with Team members during the pendency of a case to determine the best disposition of the case and how to lessen the trauma to the child if the matter goes to trial.
4. The District Attorney shall chair Team review meetings.
5. The District Attorney shall have the ultimate responsibility for establishing protocols.
6. The District Attorney shall conduct training for Team members.
7. The District Attorney shall, to the extent possible, comply with the protocols developed by the Team.

KLAMATH FALLS POLICE DEPARTMENT

1. Upon receipt of a report of abuse, the role of the Klamath Falls Police Department is the securing of evidence sufficient to issue criminal charges and to obtain a conviction. The decisions made concerning the criminal prosecution of a perpetrator of abuse shall be based upon the professional judgment of the law enforcement officer and current department policy. Consultation with appropriate Team members is encouraged in the usual case and is required in the difficult case.
2. The Klamath Falls Police Department shall at all times have personnel available to conduct investigations of cases of child abuse and neglect. These officers shall be trained in the investigation of such cases according to Oregon law.
3. In accordance with ORS 418.747, the Klamath Falls Police Department shall have a representative at Team review meetings who will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person each meeting.
4. The Klamath Falls Police Department will, to the extent possible; comply with the protocols developed by the Team.

KLAMATH COUNTY SHERIFF'S OFFICE

1. Upon receipt of a report of abuse, the role of the Klamath County Sheriff's Office is the securing of evidence sufficient to issue criminal charges and to obtain a conviction. The decisions made concerning the criminal prosecution of a perpetrator of abuse shall be based upon the professional judgment of the law enforcement officer based upon current department policy. Consultation with appropriate Team members is encouraged in the usual case and is required in the difficult case.
2. The Klamath County Sheriff's Office shall attempt to have personnel available to conduct investigations of child abuse and neglect. These officers shall be trained in the investigation of such cases according to Oregon Law.
3. In accordance with ORS 418.747, the Klamath County Sheriff's Office, whenever possible, shall have a representative at team review who will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person each meeting.
4. The Klamath County Sheriff's Office will, to the extent possible, comply with the protocols developed by the Team.

OREGON STATE POLICE

1. Upon receipt of a report of abuse, the role of the Oregon State Police is the securing of evidence sufficient to issue criminal charges and to obtain a conviction. The decisions made concerning the criminal prosecution of a perpetrator of abuse shall be based upon the professional judgment of the law enforcement officer based upon current department policy. Consultation with appropriate Team members is encouraged in the usual case and is required in the difficult case.
2. The Oregon State Police shall attempt to have personnel available to conduct investigations of child abuse and neglect. These officers shall be trained in the investigation of such cases according to Oregon Law.
3. In accordance with ORS 418.747, the Oregon State Police shall at all times have a representative at team review who will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person each meeting.
4. The Oregon State Police will, to the extent possible, comply with the protocols developed by the Team.

DEPARTMENT OF HUMAN SERVICES (DHS)

1. Upon receipt of a report of abuse, the role of the Department of Human Services is the protection of the child. The decisions made concerning the protection of the child shall be based upon the professional judgment of the DHS caseworker in conformance with current DHS policy. Consultation with appropriate Team members is encouraged in the usual case and is required in the difficult case.
2. DHS shall provide at least one staff person to assist in the investigation/assessment of cases of child abuse and neglect. This person shall be trained in (risk assessment and provide appropriate Child Protection Intervention) such cases as required by Oregon law.
3. In accordance with ORS 418.747, DHS shall at all times have a representative at team review and action committee meetings who will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person at each meeting.
4. DHS will, to the extent possible, comply with the protocols developed by the Team.



THE KLAMATH TRIBES, SOCIAL SERVICES, CHILD PROTECTION SERVICES

1. Upon receipt of a report of abuse, the role of the Klamath Tribes, Social Services, Child Protection Services is the protection of the child. The decisions made concerning the protection of the child shall be based upon the professional judgment of the CPS caseworker in conformance with current policy. Consultation with appropriate Team members is encouraged in the usual case and is required in the difficult case.
2. The Klamath Tribe, Social Services, Child Protection Services shall provide at least one staff person to assist in the investigation/assessment of cases of child abuse and neglect involving Tribal children. This person shall be trained in (risk assessment and provide appropriate Child Protection

Intervention) such cases as required by Oregon law.

3. The Klamath Tribes, Social Services, Child Protection Services may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
4. The Klamath Tribes, Social Services, Child Protection Services will, to the extent possible, comply with the protocols developed by the Team.



KLAMATH COUNTY JUVENILE DEPARTMENT

1. The role of the Juvenile Department is to provide departmental and court services

to children and youth whose behavior is mainly delinquent in nature.

2. In accordance with ORS 418.747, the Juvenile Department shall at times have a representative at Team review and action committee meetings who will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person each meeting.
3. The Juvenile Department will, to the extent possible, comply with the protocols developed by the Team.

KLAMATH COUNTY COMMUNITY CORRECTIONS

1. The role of the Klamath County Community Corrections is to supervise felony parole and probationers and misdemeanor probationers. Klamath County Community Corrections shall make reports of child abuse as required by law.
2. In accordance with ORS 418.747, Klamath County Community Corrections shall designate a representative from the department to be a member of the Multidisciplinary Team. The representative will attend Team review meetings to the extent that the representative's input pertaining to any particular case would be beneficial to the group. The representative will actively participate in policy decisions. To the extent possible, the

representative will be the same person for each meeting.

3. Klamath County Community Corrections, to the extent possible, will comply with the protocols developed by the Multidisciplinary Team.

OREGON YOUTH AUTHORITY

1. The role of the Oregon Youth Authority is to supervise juvenile felony parole and probationers. Oregon Youth Authority shall make reports of child abuse as required by law.
2. OYA may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
3. OYA, to the extent possible, will comply with the protocols developed by the MDT.

KLAMATH FALLS CITY SCHOOLS

1. The role of the Klamath Falls City School District is to implement policy and training such that school district employees may be vigilant for indicators of their students being physically or sexually abused.
2. The Klamath Falls City School District shall make certain that all of the district employees fully

understand and comply with the child abuse reporting law.

3. School district employees shall fully cooperate with law enforcement and DHS investigations.
4. In accordance with ORS 418.747, the Klamath Falls City School District shall designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings to the extent that the representative/s input pertaining to any particular case would be beneficial to the group. The representative shall actively participate in policy discussions. To the extent possible, the representative will be the same person for each meeting.
5. The Klamath Falls City School District will, to the extent possible, comply with protocols developed by the Team.



KLAMATH COUNTY SCHOOL DISTRICT

1. The role of the Klamath County School District is to implement policy and training such that school district employees may be vigilant for indicators of their students being physically or sexually abused.
2. The Klamath County School District shall make certain that all of the district employees fully understand and comply with the child abuse reporting law.
3. School district employees shall fully cooperate with law enforcement and DHS investigations.
4. In accordance with ORS 418.747, the Klamath County School District shall designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings to the extent that the representative/s input pertaining to any particular case would be beneficial to the group. The representative shall actively participate in policy discussions. To the extent possible, the representative will be the same person for each meeting.
5. The Klamath County School District will, to the extent possible, comply with protocols developed by the Team.

KLAMATH COUNTY PUBLIC HEALTH DEPARTMENT

1. The role of the Klamath County Public Health Department is to be vigilant for symptoms of child abuse of the children with which the agency makes contact. The Health Department shall make reports of child abuse as required by law.
2. In accordance with ORS 418.747, the Klamath County Public Health Department shall designate a representative to be a member of the Multidisciplinary Team. the representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
3. The Klamath County Public Health Department, to the extent possible, will comply with the protocols developed by the Multidisciplinary Team.

KLAMATH-LAKE CHILD ABUSE RESPONSE AND EVALUATION SERVICES (CARES)/MERLE WEST MEDICAL CENTER

1. The role of Klamath-Lake CARES is to provide timely, thorough and sensitive medically-based child abuse assessments that are coordinated with DHS and law enforcement whenever possible. CARES' medical evaluations are conducted in an environment

that is child friendly and minimizes trauma to children.

2. CARES will review each referral to determine if its medical evaluation services are required. Each assessment will include a medical examination and/or videotaped interview. Trained professionals will provide diagnosis and treatment recommendation and each evaluation will be thoroughly documented.
3. Klamath-Lake Cares will make certain that all staff fully understand and comply with the child abuse reporting law.
4. Representatives of Klamath-Lake CARES will be made available to testify in court when served with a subpoena.
5. CARES Medical Director or another designated Medical Examiner will attend all MDT meetings and actively participate in case screening and policy decisions.
6. Klamath-Lake CARES will have a representative at all MDT meetings. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
7. The Klamath-Lake CARES Program will, to the extent possible, comply with protocols developed by the MDT.

KLAMATH TRIBAL HEALTH & FAMILY SERVICES

1. The role of the Klamath Tribal Health & Family Services is to be vigilant for symptoms of child abuse of the children with which the agency makes contact. Klamath Tribal Health & Family Services shall make reports of child abuse as required by law.
2. The Klamath Tribal Health & Family Services may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
3. Klamath Tribal Health & Family Services, to the extent possible, will comply with the protocols developed by the Multidisciplinary Team.

KLAMATH YOUTH DEVELOPMENT CENTER (KYDC)

1. Klamath Youth Development Center will be vigilant for symptoms of child abuse/neglect of the children with which the agency makes contact. Klamath Youth Development Center shall make reports of child abuse/neglect as required by law.
2. KYDC will provide non-medical assessment of treatment needs of victims and families.

3. KYDC will provide intake for review of non-offending parent involvement in supportive treatment (non-offending spouse group).
4. KYDC will provide meeting space for the MDT.
5. Klamath Youth Development Center staff who have a case being screened by the MDT will attend meetings to assist the Team in coordinating investigation, prosecution and ongoing treatment.
6. Klamath Youth Development Center, to the extent possible, will comply with the protocols developed by the MDT.

KLAMATH COUNTY MENTAL HEALTH

1. Klamath County Mental Health will be vigilant for symptoms of child abuse/neglect of children with which the agency makes contact. Klamath County Mental Health shall make reports of child abuse/neglect as required by law.
3. Klamath County Mental Health will be available to provide counseling services for victims and their families.
4. Klamath County Mental Health will be available to provide intake review of non-offending parent involvement in supportive treatment (non-offending spouse and parents support group).

5. Klamath County Mental Health will have the therapist providing treatment to a child, family, and/or adult being screened by the MDT attend and/or contact the District Attorney and investigating agency whenever a case is being reviewed. Klamath County Mental Health will to the extent possible, comply with the protocols developed by the MDT.

KLAMATH CRISIS CENTER

1. The role of the Klamath Crisis Center is to be vigilant for symptoms of child abuse/neglect of the children with which the agency makes contact. The Crisis Center shall make reports of child abuse and neglect as required by law.



2. The Klamath Crisis Center may designate a representative to be a member of the Multidisciplinary Team. The representative will

attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.

3. Klamath Crisis Center, to the extent possible, will comply with the protocols developed by the MDT.

KLAMATH COUNTY FIRE DISTRICT #1

1. The role of Klamath County Fire District #1 is to be vigilant for symptoms of child abuse/neglect of the children with which the agency makes contact. The Fire District shall make reports of child abuse and neglect as required by law.
2. Klamath County Fire District #1 may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
4. Klamath County Fire District #1, to the extent possible, will comply with the protocols developed by the MDT.

KLAMATH COUNTY DEVELOPMENTAL DISABILITIES

1. The role of Klamath County Developmental Disabilities is to be vigilant for symptoms of child abuse/neglect of the children with which the agency makes contact. The Klamath County Developmental Disabilities shall make reports of child abuse and neglect as required by law.
2. Klamath County Developmental Disabilities may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
5. Klamath County Developmental Disabilities, to the extent possible, will comply with the protocols developed by the MDT.



INTEGRAL YOUTH SERVICES (IYS)

1. The role of Integral Youth Services is to be vigilant for symptoms of child abuse/neglect of the children with which the agency makes contact. IYS shall make reports of child abuse and neglect as required by law.
2. IYS may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will be the same person for each meeting.
3. IYS, to the extent possible, will comply with the protocols developed by the MDT.

KLAMATH CITIZEN REVIEW BOARD (CRB)

1. The role of Citizen Review Board is to be vigilant for symptoms of child abuse/neglect of the children with which the Board makes contact. CRB shall make reports of child abuse and neglect as required by law.
2. CRB may designate a representative to be a member of the Multidisciplinary Team. The representative will attend Team review meetings and will actively participate in case screening and policy decisions. To the extent possible, the representative will

be the same person for each meeting.

3. CRB, to the extent possible, will comply with the protocols developed by the MDT.

I. Addendum to MDT Protocol

In circumstances under which there are suspicions that a child has been a victim of sexual or physical abuse or neglect, the Klamath County Multidisciplinary Team recommends that the child be referred to Klamath-Lake CARES for a medical evaluation, which may include a complete physical examination and/or interview, with a medical provider and forensic interviewer specially trained in the identification, diagnosis, and treatment of abuse.

The purpose of the medical evaluation for suspected abuse is for diagnosis and treatment. Medical evaluations at CARES will provide treatment recommendations for each child evaluated. State and center child abuse guidelines are utilized to evaluate the child, forensically document evidence and findings, develop medical diagnoses and provide appropriate treatment. All children referred for evaluation will have access to CARES' Victim Advocacy Services and the District Attorney's Victim Advocate.

When the need for a medical evaluation of a child arises during regular business hours, multidisciplinary team members, community medical providers, therapists, and community members may call CARES' office where a staff

member will take a referral through intake and CARES' staff will determine the necessity and urgency of a medical evaluation.

If suspicions of child abuse arise after regular business hours, the child will be taken to the Emergency Room at Merle West Medical Center (MWMC) for immediate attention. Under the hospital's Emergency Room protocol, it will be determined if the child meets the criteria for a medical evaluation or consultation, at which point the MWMC emergency staff will contact CARES' Medical Director. In the case of acute abuse of a child, CARES' Medical Team will follow the appropriate medical guideline protocols for evaluation, documentation, forensic evidence collection and treatment. When the interview component of the medical evaluation is required, the interview will be conducted at the time of the emergency evaluation or soon thereafter. If the child does not meet the protocol for evaluation of acute child abuse, urgent medical issues will be addressed at MWMC's Emergency Department and a referral will be made to CARES.

CARES utilizes a Multidisciplinary Team approach to child abuse evaluations. The scheduling of medical evaluations for concerns of abuse will be made in order to ensure the participation of both law enforcement and the Department of Human Services at a minimum. The purpose of this multidisciplinary team approach is to maximize the utilization of community resources, and to avoid duplication of interviewing, history taking, and

medical examinations. Children will be evaluated once for a disclosure of abuse. Should a child who has already been evaluated at CARES disclose new instances of abuse, the child should be again referred to CARES.

CARES' Medical Director and other members of the Medical Team where appropriate, play a vital role on the Klamath County Multidisciplinary Team. They will attend all MDT meetings to the greatest extent possible. They can provide information regarding the diagnosis and treatment of children evaluated at CARES and they can provide their expertise regarding all forms of abuse to the MDT. They provide essential medical information during case review. Pertinent case information is tracked and updated regularly through the disposition of the case.

Through the use of appropriate releases of information and by Oregon statute, Klamath County's Multidisciplinary Team will share relevant information regarding any child evaluated at CARES or considered for evaluation at CARES. This sharing of information will always be permitted by release and by statute and will protect the client's right to confidentiality.

"Teamwork is the ability to work together toward a common vision. The ability to direct individual accomplishments toward organizational objectives. It is the fuel that allows common people to attain uncommon results."
-Andrew Carnegie